



## Tintwistle Athletic FC - Health and Safety Risk Assessment – COVID 19

<b>School/ Setting</b>	Tintwistle Athletic FC West Drive Football Centre	<b>Date of Assessment</b>	28/07/2020
<b>Assessment Completed By</b>	Chair, Secretary and management committee and covid19 officer.		

### Staying COVID Secure – Our Commitment

**Our club covid19 officer is Jill Crossland 07950359879**

**Every team manager and coach is responsible to check that their team is following the FA guidelines.**

- ✓ We recognise the risk posed by Coronavirus (COVID-19) to our coaches, players, supporters and their families. Control measures to minimise the risk of infection and the transmission of the virus are provided in this Risk Assessment.
- ✓ We will ensure, as far as is reasonably practicable, the Health, Safety and Wellbeing of our coaches, players, supporters.
- ✓ We will share this Risk Assessment and its findings with our committee and consult on its contents.
- ✓ We will continue to comply with all relevant Health and Safety Legislation.

### Our Coaches and Volunteers

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
01	Contact training and friendlies commence	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• Contact training commenced from 20<sup>th</sup> July 2020 in groups of no more than 30 including coaches</li> <li>• Friendlies can begin from 1<sup>st</sup> August 2020</li> </ul>
02	All coaches and volunteers to self-assess for covid19 and to not attend if showing any symptoms.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• Inform Covid19 officer - Jill</li> <li>• Complete attendance registers and match cards – keep in kitchen</li> </ul>



## Tintwistle Athletic FC - Health and Safety Risk Assessment – COVID 19

03	Forward planning by all coaches to ensure social distancing is maintained at all times apart from players on the pitch and risks minimised at all times.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• Timetable for allocation of pitches for training and friendlies</li> <li>• FA social distancing document shared with coaches players and parents.</li> <li>• Parental consent and register taken at all training and friendlies.</li> </ul>
----	--	-------------------------------------	--------------------------	--------------------------	--

### Our Players

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
04	All players to self-assess for covid19 and to not attend if showing any symptoms.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• Any players showing any symptoms must notify their coach .</li> </ul>
05	Players and coaches to follow the guidance from the FA at all times.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• Post in whats app group and notify opposition of our guidelines.</li> <li>• No showers, changing rooms limited to 6 players at any one time.</li> <li>• Friendlies will cease for any team not following the rules</li> </ul>
06	All players are required to train in groups of no more than 30;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• Registers taken at all training and friendlies, these kept in the clubhouse</li> </ul>
07	No sharing of kit, drink bottles, players to arrive in kit wherever possible.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• Each player brings their own named drink bottle</li> <li>• FA social distancing document shared with all members.</li> </ul>

### Our West Drive Football Centre

#### Capacity, Access and Egress

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
-----	-----------------	-----	----	-----	--



## Tintwistle Athletic FC - Health and Safety Risk Assessment – COVID 19

<b>08</b>	Designated Entrance and Exit Points to the Building.  3. MAP a - in and out b – take away refreshments	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Entrances/exits established using the social distancing criteria</li> <li>Signs and spacing in place ( W/B01.06.2020)</li> <li>Parents/children informed of one way system to enter building.</li> <li>Markings to support players, coaches and supporters in place to encourage 2 metre distancing.</li> </ul>
<b>09</b>	Develop, share and display drop off/ change over protocols e.g. one parent/carer only to drop off/ collect child. e.g. next teams to line up in designated areas social distancing 2 metres apart.  5. Letter to parents PROTOCOL TBC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Letter to be sent out informing parents and children</li> <li>Information on website</li> <li>collection by maximum of one family member.</li> </ul>
<b>10</b>	Stagger change over times for each age group.  6. Staggered timetable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Time table for sessions ensuring 15 minute change over time.</li> </ul>

### Physical / Social Distancing

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
<b>11</b>	Session plans organised ensuring warm up, cool down, substitutes and management team and team chats observe 2 metre social distancing at all times.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Every player to maintain 2 metres distance from each other at all times other than when in a match</li> </ul>
<b>12</b>	Social distancing messages are reinforced to players, coaches, volunteers and supporters.  8. Posters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>FA Poster</li> <li>Players are reminded regularly through the session</li> <li>Parents asked to follow social distancing rules whilst watching their child train (max of groups of 6).</li> <li>Posters throughout West Drive Football Centre site.</li> </ul>
<b>13</b>	Pitch Allocation time table	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Ensure only one age group per pitch at any one time.</li> </ul>



## Tintwistle Athletic FC - Health and Safety Risk Assessment – COVID 19

					<ul style="list-style-type: none"> <li>• Timetabled to ensure safe distancing</li> </ul>
14	Communal spaces such as function room and changing rooms closed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• No access to seating area in club room.</li> <li>• No access to showers</li> <li>• Max 6 adult players in changing room</li> </ul>
15	Stagger the use and limit the occupancy of kitchen.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Sanitising products available and to be used before and after leaving kitchen.</p> <ul style="list-style-type: none"> <li>• Cleaning products available to wipe / clean fridge / hot water vessel / sinks / areas used</li> <li>• Take away cups to be used for hot drinks.</li> </ul>
16	Use of Stock Room by one person ONLY.  POSTER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• Signage in place for 1 person access / restricted access</li> </ul>
17	Non Essential repair / contracted works in buildings to be carried outside football hours	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• Repairs / works to only be carried out in empty building areas or outside of school hours</li> <li>• Contractors told to use sanitisers and social distance</li> <li>• Individual risk assessments as appropriate</li> </ul>

### Additional Physical / Social Distancing Measures applied (Please detail below)

<ul style="list-style-type: none"> <li>• 2 Metre spacing marked for refreshment take away.</li> </ul>
---



## Tintwistle Athletic FC - Health and Safety Risk Assessment – COVID 19

Infection Control, Cleaning and Hygiene Arrangements					
Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
18	Coaches and/or players who are experiencing symptoms associated with COVID-19 are instructed not to attend the sessions and to refer to <u>current advice and guidance</u>  13. POSTER signs symptoms	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• Inform coaches, players and parents.</li> <li>• Posters around site.</li> </ul>
19	Provision of hand-washing / hand-hygiene facilities at West Drive Football Centre. (regularly monitored & maintained).  14. (Catch it ,kill it....) poster	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• All toilets have a sink and soap or sanitising dispenser</li> <li>• Dispenser at front entrance.</li> <li>• Signage with distancing markers</li> <li>• Cleaning rota for used areas</li> </ul>
20	All coaches and players are encouraged to regularly wash their hands with soap and water, especially after coughs/sneezes. 14. POSTER (Catch it ,kill it....)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• Sanitiser at entrance</li> <li>• All toilets have a sink and soap or sanitising dispenser</li> <li>• Regular reminders throughout the session.</li> </ul>
21	All first aid to be carried out wearing gloves.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• Coaches to ensure they have sufficient gloves in first aid kits.</li> <li>• Inform Jill to restock.</li> </ul>
22	Sharing of footballs, coaching equipment such as bibs is avoided where possible.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>• Enough footballs for each player.</li> <li>• Bibs to be washed after every session.</li> <li>• Each child to bring their own drink to sessions, labelled and kept separate to other players.</li> </ul>



## Tintwistle Athletic FC - Health and Safety Risk Assessment – COVID 19

Ref	Control Measure	Yes	No	N/a	Actions Taken Details / Further Information
23	Bins are in place and increased emptying / replacement are provided.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Emptied after each nights session</li> </ul>
24	Increased frequency of cleaning of communal areas and locations / high contact points (using detergent and hot water followed by a chlorine based disinfectant solution) including: <ul style="list-style-type: none"> <li>Toilets</li> <li>Door Handles/ Access Buttons</li> <li>Kitchen areas and associated equipment</li> <li>Water dispensers/ coolers</li> <li>Coaching Equipment</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Rota of cleaning of communal area</li> </ul>
25	Use of kitchen areas to be limited to preparation of hot drinks in take away cups. Sale of sealed drinks and snacks (chocolate bars etc)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>No communal mugs/glasses available.</li> <li>Fridge door handle to be wiped down AFTER each session.</li> </ul>

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
26	Provide instructions on how to achieve effective hand-washing; for example in the form of posters, written guidance and videos clips etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>Hand-Washing Poster</u>
27	Increased frequency of toilet inspections and checks to ensure sufficient supplies of liquid soap and paper towels are maintained. Coaches / volunteers to report shortages.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Toilets to be cleaned regularly.</li> </ul>



## Tintwistle Athletic FC - Health and Safety Risk Assessment – COVID 19

### Additional Infection Control, Cleaning and Hygiene Measures applied (Please detail below)

- Jane will check stock to ensure sufficient supplies – reporting to Jill
- Member of committee on duty to ensure toilet cleaning completed each session.



# Tintwistle Athletic FC - Health and Safety Risk Assessment – COVID 19



## Leadership Use Only

<b>Approved by (Chair)</b>		<b>Date of Approval</b>	Click here to enter a date.
--------------------------------	--	-------------------------	-----------------------------